

Estonia-Russia Cross Border
Cooperation Programme
2014-2020

General Programme requirements

Seminar for Beneficiaries on reporting

15 May, Pskov
Russian Federation



Contractual obligations after signing the GC



1. Contracting procedures in eMS (section Supplementary information)



2. **Notify the MA** on the external audit companies (in case was not defined in PA)

3. **Payment to the Project to be made only** after notification about Audit company

Contractual obligations

Monitoring visits, on-spot checks



Partnership Agreement:
Article 7.2.8 and 7.3.5



Grant Contract: Article 7.9 and 22.3



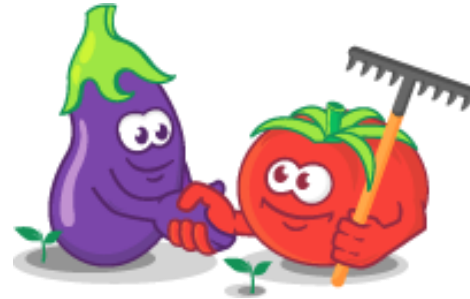
EST | RUS
Cross Border Cooperation
Programme



Beneficiaries responsibilities



Lead beneficiary
principle to be followed



Payment schemes: Open Call projects

Option 1

Does not exceed 24 months
and EUR 200 000 (Grant)

- ✱ **Pre-financing** is up to 40% of the Grant;
- ✱ Interim payment instalment does not exceed 40 % of project grant
(together with **6-monthly interim report**)



For SME the pre-financing
is not allowed

Option 2

- ✱ **Pre-financing** instalment is 40% of the forecast budget for the first 12 months of the grant;
- ✱ **Interim payment instalment** maybe paid for each following twelve-month period
(after approval **of the 6-monthly** interim reports and **total sum** may not **exceed 80%** of the grant costs)

Reporting and verification procedures



Beneficiaries
implement
their part of
activities

**Each
Beneficiary
including
Lead
Beneficiary**
submits its
report **via
eMS**

**Public
officers/
auditors**
check the
interim
reports

**Lead
Beneficiary**
prepares a
consolidated
report

JTS and MA
verifies
submitted
report

Questions to be answered by
LB within 10 working dates

6 months

60 calendar days

15 working days (JTS)
+ 10 working days (MA)

30 calendar days

30 calendar days

Reporting and verification procedures

JTS appointed a project consultant to every project

LBs requested to send the prior information about major upcoming events



LB shall inform the JTS of planned construction/renovation works

In 2 weeks after the contract on construction works is signed

Project accounts



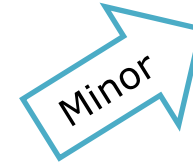
To keep both **Programme and project level** records and supporting documents until at least the end of 2030



Possible changes



- Implement the project as defined in GC;
- Project budget and a plan of activities are observed;
- Objectives of the project cannot be changed;
- Grant stipulated in GC shall not be increased



Minor changes



Change in activities	<ul style="list-style-type: none">•No budgetary implications
Do not affect the basic purpose of the project	<ul style="list-style-type: none">•transfer between items within the same Budget Heading;•transfer between Budget Headings involving a variation of 15% or less of the amount originally entered under each relevant heading for eligible costs (total Budget Heading comprising all project partners)
Change of bank account	
Change of contact data	<ul style="list-style-type: none">•address or phone/fax number and/or e-mail address
Change of staff and key-experts	<ul style="list-style-type: none">•including all persons under the heading "Staff" and heading "External services" such as project managers, financial managers, coordinators, trainers, etc.
Change of the auditor	<ul style="list-style-type: none">•for partners located and registered in Russian Federation



Major changes

- ✓ **Extension or early closing** of the grant contract;
- ✓ **Significant changes in the activities** - do not question the grant award decision



- ✓ **Adding a new heading or excluding** an existing heading from the budget

- ✓ **Transfers between budgets of project partners exceeding 15%** of the amount originally entered of each project partner's budget;
- ✓ **Change of beneficiaries (dropping out, addition or replacement)**

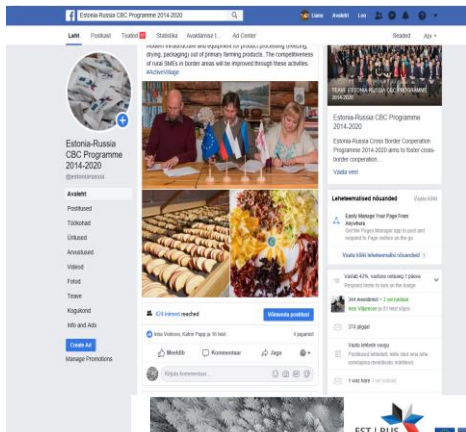


Visibility requirements



- ✧ **Logo usage**
- ✧ **Press-release in the beginning and the end of Project**
- ✧ **Webpage or Project homepage**





CBC ideas are coming to life

The year 2019 has opened a new page for our Programme, bringing along the start and implementation of awarded projects, new opportunities in cooperation and most likely, fresh inspiring cross-border cooperation tales.



[Read more](#)

1st Call selected projects and LIPs are preparing for Grant Contracts

Large Infrastructure Projects (LIPs) after approval by the European Commission and projects selected within the 1st Call have started preparations for Grant Contracts signing after fulfilment of the conditions set by the JMC and elimination of technical deficiencies.



The Estonia-Russia Cross Border Cooperation Programme 2014-2020 aims to foster cross-border cooperation between the Republic of Estonia and the Russian Federation to promote socio-economic development.

The Programme will complement overall European Union – Russia relations focusing on the eligible border regions on both sides of the border.

News

Silver eel escapement in Narva River basin District (RBD) to be investigated

1.03.2019

The awarded project "Restocking of European eel as a measure of recovery of endangered species and preservation of natural diversity" (Project (ER-80) is now officially launched and will be implemented by two partners: Centre for Limnology of the Estonian University of Life Science and Federal State budget institution of sciences St. Petersburg Scientific Centre of the Russian Academy of Sciences. Two more organisations are involved in the project: St. Petersburg Scientific Centre of the Russian Academy of Sciences.

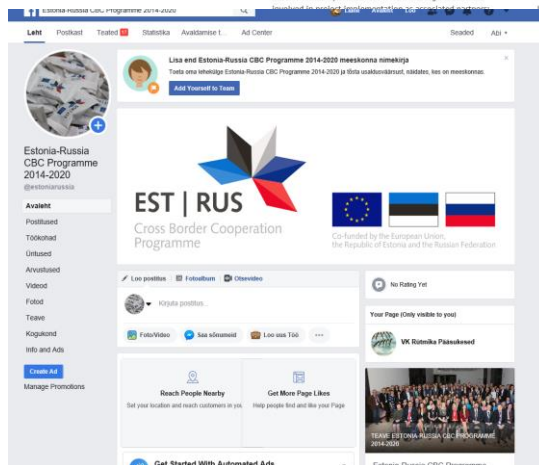
Events

Seminar for Beneficiaries in St. Petersburg, Russia on 20-21 March 2019

20.02.2019

Registration is open! Lead beneficiaries and beneficiaries of supported projects are invited to participate at the information seminars in Estonia and Russia in March 2019.

The focus of these thematic seminars is as follows: In Tartu – 20.02 and 21.02.2019. In St. Petersburg – 20.03.2019.



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**Thank you for your
attention!**

