<To be filled on the official letterhead of the organisation>

<This to be filled by all partner organizations participating in the project, including the Applicant>

*Delete the grey highlighted lines after filling!*

## Partner statement

|  |  |
| --- | --- |
| **Title of the project** |  |
| **Project index** | **ERXX** |
| **Name of the legal entity applying for funding as a partner in original and English languages** |  |

A partnership is a relationship of substance between two or more organisations involving shared responsibilities in undertaking the above indicated project funded by the Managing Authority of the Estonian EU external border programme (hereinafter referred to as the “Programme”).

By signing this Partner Statement, the above named legal entity applying for funding from the Programme as a partner (hereinafter referred to as the “organisation”) by agreeing to the principles of good partnership practice set out below hereby declares:

1. Our organisation is not in any of the situations excluding us from participation in contracts which are listed in section 4 of the Guidelines for 5th Call for proposals[[1]](#footnote-1)
2. Our organisation has read the Project Application and understood our role in the project before the Project Application was submitted to the Managing Authority.
3. Our organization declares that costs included in a partner budget are established based on its usual cost accounting practices and do not exceed those normally borne by the organisation.
4. Our organisation got acquainted with the Programme, has read the Grant Contract and we understand and accept what our obligations under the contract will be if the grant is awarded. We authorise the Applicant[[2]](#footnote-2) to sign the contract with the Managing Authority and represent us in all dealings with the Managing Authority in the context of the implementation of the project.
5. Our organisation declares:
   1. it has sufficient human and administrative capacity to implement activities of the project that have been assigned to our organisation.
   2. it will be able to maintain sufficient financial liquidity to implement the activities of the project.
   3. it will be able to maintain sufficient financial liquidity to finance activities of the project until receipt of the balance payment.
6. The activities that our organisation will carry out in the project are in line with the Community and national legislation and policies and with the rules of the Programme.
7. We are aware of our obligation to sign a Partnership Agreement with the Applicant as a prior condition for the signature of the Grant Contract between the applicant and the Managing Authority, and we will sign the above agreement, which specifies our obligations in the project, with the Applicant in due time.
8. We are aware of the Applicant/Lead Beneficiary’s obligation to consult our organisation and other partners regularly and keep us fully informed of the progress of the project.
9. We have agreed with the Applicant/Lead Beneficiary that it is obliged grant us rights for using eMS environment in order to ensure smooth project implementation including reporting.
10. We are aware that the proposals for substantial changes to the project should be agreed within the partnership before being submitted to the Managing Authority. Where no such agreement can be reached, the Applicant/Beneficiary must clearly indicate this when submitting changes for approval to the Managing Authority.
11. Our organisation will inform the public about the funding received from the Programme to implement the project in compliance with section 10.1.4 of the Guidelines for 5th Call for proposals[[3]](#footnote-3)
12. The project will be co-financed by the Beneficiary and partners from their resources or from sources other than the European Community budget.
13. Our organisation will assume responsibility in the event of any irregularity in the expenditure which our organisation has declared, and will repay the Managing Authority any amount unduly paid.
14. Our organisation will keep available all documents related to the project in accordance with the Programme requirements on the availability of documents.
15. Our organisation is not receiving nor applying for any State aid or the de minimis aid to finance the same costs and activities supported by the Programme.
16. The total indicative budget of our organisation within the project amounts to EUR **<...>**, in the event the mentioned project is granted funding from the Programme, we hereby declare to participate in the project and to provide minimum EUR**<...>** as total partner co-financing to the budget of the project. In case of change of total costs of the project, it shall be agreed within the partnership taking into account that total minimum of requested contribution (in percentage) shall be ensured.

*Please tick, if relevant:*

* our organisation is not entitled to recover any paid Value Added Tax (VAT) by whatever means, and therefore all the expenditure related to the project to be reported will include VAT.

I have read and approved the contents of the Project Application submitted to the Managing Authority. I undertake to comply with the principles of good partnership practice listed above.

|  |  |
| --- | --- |
| **Name and position of the signatory** |  |
| **Location** |  |
| **Date of signature** |  |
| **Signature and stamp** |  |

1. Article 106(1) and 107 of EURATOM (available from the following Internet address <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2012:298:0001:0096:en:PDF> [↑](#footnote-ref-1)
2. According with ENI Implementing Rules, the body which signs a grant contract with the Managing Authority and which assumes full legal and financial responsibility for project implementation vis-à-vis that authority, is called ‘Lead Beneficiary’. Until the grant contract is signed, the body that submits a proposal is called ‘Applicant’. [↑](#footnote-ref-2)
3. Communication and Visibility Manual for EU External Actions (available from the following Internet address: [http://ec.europa.eu/europeaid/work/visibility/index\_en.htm)](http://ec.europa.eu/europeaid/work/visibility/index_en.htm)%20)  [↑](#footnote-ref-3)